

11.04.99.R0.22 Doctoral Research Tools

Approved September 1, 1996
Reviewed by Graduate Council FY02
Revised March 7, 2006
Revised August 16, 2010



Procedure Statement

Candidates for the doctoral degree must possess proficiency in the use of the research skills necessary to successfully complete the doctoral dissertation. It is desirable for students to demonstrate these proficiencies early in their program; however, if that is not possible, students should demonstrate such proficiency prior to taking the qualifying examinations.

Reason for Procedure

This procedure documents the research requirements for a doctoral degree program.

Procedures and Responsibilities

1. Research tools requirements for doctoral degrees in the College of Education and Human Services can be met by successfully completing required course work.
 - 1.1 The Doctor of Education (Ed.D.) requires 12 hours of prescribed course work.
 - 1.2 The Doctor of Philosophy (Ph.D.) requires 15 hours of prescribed course work.
 - 1.3 Courses must be completed with a grade of B or better.
 - 1.4 Only doctoral research tool courses approved in advance of their offering, by the Graduate Council, can be used to satisfy these requirements.
 - 1.5 These course requirements cannot be met through individual studies courses.
2. The research tools requirement for the Doctor of Philosophy (Ph.D.) in English.
 - 2.1 Twelve semester hours of college-level classes in one foreign language.

- 2.2 Students with native or near-native competence in a relevant foreign language may consult with the departmental Director of Graduate Studies regarding this requirement.
 3. Research tools courses must include bibliographic research skills, so that candidates are able to find, evaluate, use, and communicate information in all its various formats.
 4. These requirements are to be viewed as minimal requirements. Consequently, a department may require additional research tool courses either for all of their students or as a requirement for an individual student based upon that student's need.
 5. Students cannot be admitted to doctoral candidacy until the research tools requirement has been met.
-

Related Statutes, Policies, or Requirements

System Policy [11.04 Admissions Standards](#)

University Procedure [11.04.99.R0.14 Course Requirements for the Doctoral Degree](#)

University Procedure [11.04.99.R0.20 Examinations for Graduate Degrees](#)

Contact Office

Dean of Graduate Studies and Research
903-886-5163