



11.04.99.R0.06 Undergraduate Scholastic Probation and Dismissal

Approved September 1, 1996

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Revised March 21, 2011

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Procedure Statement

University regulations concerning probation, suspension, and reinstatement were established by the University Academic Council and are administered by the deans of the colleges. In certain cases where there are extenuating circumstances, appeals regarding academic probation and suspension may be made according to University Procedure [11.04.99.R0.07 Academic Affairs Undergraduate Student Suspension Appeal Committee](#).

Reason for Procedure

This procedure describes the level of required satisfactory academic achievement and the process for working with those students who fail to maintain this level.

Procedures and Responsibilities

1. GENERAL

Texas A&M University-Commerce calculates course work based on the institutional grade point average (GPA) to reflect work completed only at A&M-Commerce. Official transcripts reflect the institutional GPA unless the student entered prior to Fall 2000.

2. SATISFACTORY LEVEL OF ACADEMIC ACHIEVEMENT

2.1 A satisfactory level of academic achievement is determined on the basis of each student's institutional grade point average calculated on the basis of all academic work attempted, and, if the student is in remediation, on satisfactory progress toward completion of required remedial work.

2.2 To be eligible for continued enrollment in good standing in the university, a student must maintain a minimum cumulative grade point average of 2.00, and, if in remediation, must pass each required remediation course in no more than one attempt for each course.

2.2.1 When a remediation course must be attempted for the second time, the student will be considered to be on probation regardless of his or her grade point average.

2.2.2 Students who do not pass a remediation course on the second attempt will be placed on suspension regardless of the grade point average, subject to the requirements of suspension.

2.2.3 Upon readmission, each time the same remediation course is attempted and not passed, the student will again be placed on suspension.

3. ACADEMIC PROBATION AND SUSPENSION

3.1 Should any student fail to maintain satisfactory progress toward graduation as specified by these regulations, the student will be permitted to enroll for further work only on academic probation.

3.2 Students enrolled on academic probation may register for no more than fourteen (14) semester hours (academic, remedial, or physical education activity) in any one semester of the regular academic year. A full summer session (two terms) will be considered equivalent under these requirements to one semester of the regular academic year. Probationary students may enroll for no more than two courses during any term of a summer session or no more than four courses for a full summer session.

3.3 A student on academic probation will remain subject to the requirements of probation until the institutional grade point average has been raised to the level of satisfactory progress specified above and, if in remediation, must continue to make satisfactory progress toward completion of remedial work as stated above.

3.4 To qualify for continued enrollment while on probation, however, the student must maintain a semester grade point average of at least 2.00.

3.4.1 Should any probationary student fail to maintain a 2.00 semester grade point average in the academic courses attempted in any semester of probation, the student will be required to leave the university on academic suspension for at least one calendar year.

3.4.2 In cases where there are extenuating circumstances, a student who has failed to maintain the required 2.00 semester grade point average in academic courses to qualify for continuance of probation may be permitted, with the approval of the dean of the appropriate college, to enroll for one additional semester of extended probation. Refer to procedure [11.04.99.R0.07](#) for further appeal guidelines.

3.4.3 Should the student fail again, however, to maintain an adequate 2.00 semester grade point average in academic courses attempted during that semester, the student will be required to leave the university on academic suspension for one calendar year as specified above.

3.4.4 After the period of academic suspension, the student will be permitted to enroll again on academic probation. Students wishing to return following completion of the suspension period must reapply to the university and file an appeal with the Academic Affairs Undergraduate Student Suspension Appeal Committee.

3.5 Transfer students whose grades at other colleges or universities were unsatisfactory (D or lower) according to the regulations of A&M-Commerce will be placed on academic probation subject to the same requirements as apply to other students on probation. Students on academic suspension from other institutions will not be permitted to enroll at A&M-Commerce until their specified periods of suspension expire.

3.6 A student must be in residence at A&M-Commerce in order to remove the conditions of probation. If the student attends another college or university, the conditions of probation will not be removed; however, the academic record will be updated to reflect the transfer work.

3.6.1 A student, however, who withdraws for a period of at least one calendar year or is suspended for the same period may, upon re-enrollment, petition the dean of the appropriate college to have the unsatisfactory grades eliminated from the calculations of the official institutional grade average. See [Undergraduate Petition for Removal of Grades After One Year](#).

3.6.2 Courses eliminated from the calculation of a student's official grade point average may not be Basic Skills courses (mathematics, English, etc) or courses that apply toward the current major. In addition, this applies only to credits earned at A&M-Commerce (excludes all transfer work).

4. MISCELLANEOUS

4.1 To ensure that the grade point average on the official record has been updated to account for duplicated courses, any student enrolling for the same course must notify the Office of the Registrar during the semester in which the course is being repeated.

4.2 A&M-Commerce reserves the right to deny admission to a student suspended from another college even though the suspension period has expired.

4.3 Students on academic suspension are not eligible for correspondence or extension courses.

Related Statutes, Policies, or Requirements

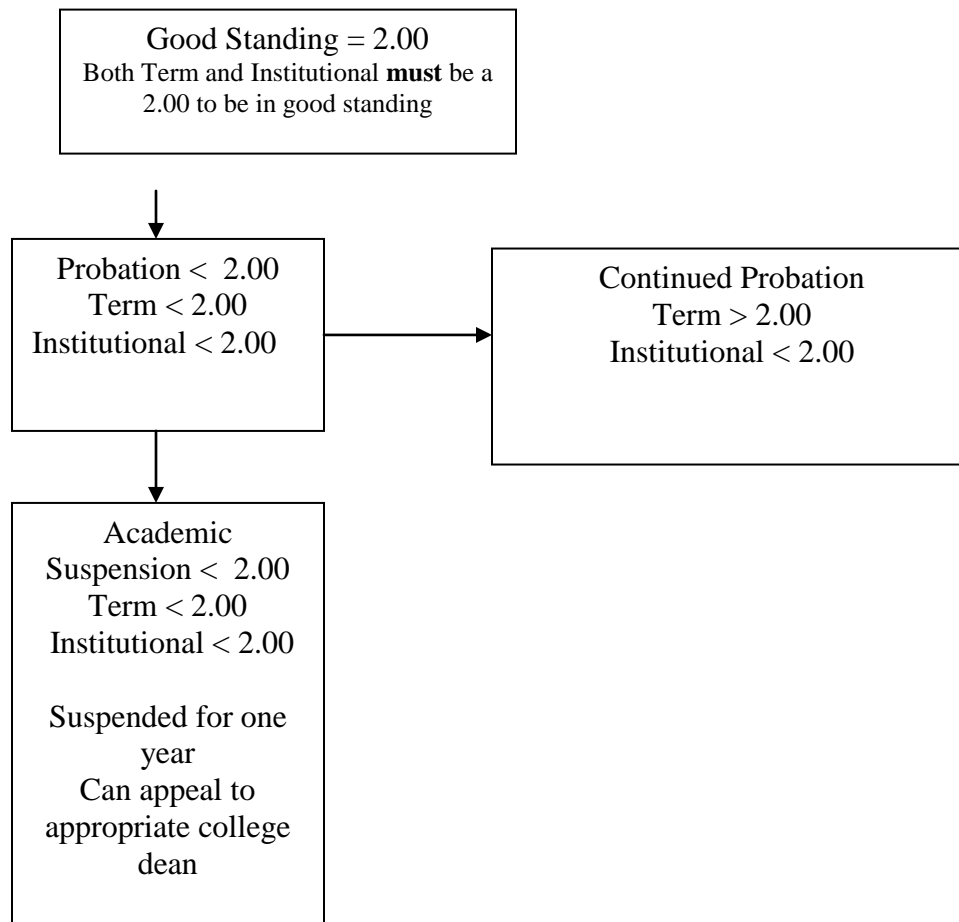
System Policy [11.04 Admissions Standards](#)

University Procedure [11.04.99.R0.07 Academic Affairs Undergraduate Student Suspension Appeal Committee](#)

Definitions

- Institutional (native) grade point average: Applies to all students who enrolled Fall 2000 or after. Applies only to course work completed at Texas A&M University-Commerce.
 - Cumulative grade point average (institutional and transfer work combined): Applies to students who enrolled in courses at Texas A&M University-Commerce PRIOR to Fall 2000. Applies to all course work.
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Appendix



Contact Office

Provost and Vice President for Academic & Student Affairs
903-886-5439