

13.02.99.R0.04 Appeal Procedures
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Procedure Statement

In cases of student disciplinary action, both the student and the administration shall have the right to appeal.

Reason for Procedure

This procedure serves as a guide to students wishing to appeal disciplinary action determined by the Dean of Campus Life and Student Development and/or designee.

Procedures and Responsibilities

1. GENERAL

- 1.1 The Dean of Campus Life and Student Development (the Dean) shall hear appeals from student judicial agencies and/or designee. The student may appeal within three days from the date of disciplinary action by notifying the Dean in writing of his/her intention to appeal.
- 1.2 An appeal from the Dean shall go to the Vice President of Student Access and Success. Ordinarily, consideration shall be limited to review of the initial hearing.
- 1.3 The Vice President of Student Access and Success will review the appeal to the Dean and may either:
 - 1.3.1 Affirm the action;
 - 1.3.2 Reduce or modify the action;
 - 1.3.3 Dismiss the charges; or
 - 1.3.4 Return the case to the original judicial agency for further consideration.

1.4 The Vice President of Student Access and Success may review, on his/her own, a decision rendered by a judicial agency as an appellate procedure.

2. PROCESS TO BE FOLLOWED IN ALL APPEALS

2.1 The student may appeal within three days from the date of disciplinary action by notifying the appropriate agency in writing of his/her intention to appeal. Should the student fail to appear for the hearing, the appeal will be considered null and void.

2.2 An appeal must be based on one or more of the following:

2.2.1 Infringement of student's rights as established by the tenets of due process.

2.2.2 Introduction of new information or evidence directly related to the incident in question.

2.2.3 Extenuating circumstances demonstrating relevancy to the incident in question.

Related Statutes, Policies, or Requirements

System Policy [*13.02 Student Rights and Obligations*](#)

University Procedure [*13.02.99.R0.01 Administration of Discipline*](#)

University Procedure [*13.02.99.R0.05 Disciplinary Records*](#)

University Procedure [*13.02.99.R0.06 Standards of Student Conduct*](#)

University Procedure [*13.02.99.R0.07 Disciplinary Actions*](#)

University Procedure [*13.02.99.R0.08 Group Offenses*](#)

[Student Guidebook](#)

Contact Office

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