

**13.99.99.R0.24 Student Health Services**  
Approved October 1, 1984  
Revised August 16, 2010



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## **Procedure Statement**

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The health of faculty, staff, and students is important to Texas A&M University-Commerce; therefore, the university provides health care that is affordable and convenient.

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## **Reason for Procedure**

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This procedure describes the extent to which health services are available to the university community.

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## **Procedures and Responsibilities**

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### **1. ELIGIBILITY**

- 1.1 The services of the Student Health Center are available to the following components of the university community.
  - 1.1.1 Currently enrolled students.
  - 1.1.2 Faculty and staff may be seen on a limited basis for a fee. This will be at the discretion and current guidelines of Student Health Services in addition to any fees for lab, x-ray, minor procedures, etc.
  - 1.1.3 Non-students attending Texas A&M University-Commerce on a long-term contractual basis and campus visitors.
    - 1.1.3.1 Students attending programs, workshops, conferences, camps, etc, will be permitted to use the Student Health Services on a limited basis.
    - 1.1.3.2 Only incidents involving accidental, non-life threatening injuries will be seen.
    - 1.1.3.3 If these students are under eighteen, parental consent forms and medical history will be required in advance.

1.1.3.4 There will be a fee for these participants to utilize Student Health Services in addition to any fees for lab, x-ray, minor procedures, etc.

1.1.3.5 Large groups wishing to utilize Student Health Services while on campus are encouraged to contact Student Health Services in advance.

## 2. DESCRIPTION OF SERVICES

2.1 The Student Health Services is designed to provide limited medical assistance to those eligible for its services. As such, normal consultation, diagnosis, lab, and x-ray procedures will be provided. In addition, services are offered to assist the student with on-going illnesses or those who wish to develop preventative programs. Consultation with various university departments about health care issues will be provided as time permits. Limited vaccines and a variety of tests are also available.

2.2 The Student Health Services cannot perform complex medical and surgical procedures. A medical staff is provided to render first aid, diagnose illnesses and injuries, and provide non-life threatening care. Referrals will be made where advisable. Emergency service (during office hours) is limited to non-life threatening modalities or limited medical procedures. All services, treatments, procedures, etc. are subject to the discretion of the Student Health Services staff.

2.3 Student Health Services does not provide services related to filing of health insurance, workers compensation, etc. Student Health Services will provide any needed documentation or verification that a patient may need in order to file claims on their own.

## 3. IDENTIFICATION

Before services are rendered, the patient must present a valid A&M-Commerce ID, driver's license, or valid photo identification that may be cross-referenced with current enrollment lists. Any patient not meeting the above identification criteria will be identified and eligibility determined on a case by case basis.

## 4. COSTS

The basic service provided by the professional staff is provided without cost to currently enrolled students. There is a fee for all non-currently enrolled students who meet eligibility requirements to see the medical provider. Other costs (such as medicines, lab tests, x-rays, and prescriptions) will be paid at the time the services are rendered. Any costs incurred at facilities other than the Student Health Center shall be paid by the student. Prescriptions are not filled by the Student Health Center staff.

## 5. HOURS AND AVAILABILITY

The Student Health Center is normally open from 8:00 a.m.-5:00 p.m. Monday through Friday during the period enrolled students can be present on campus as determined by the university catalog.

## 6. MODIFICATION OF POLICY

Special circumstances may warrant the modification of rules, procedures, and guidelines pertaining to Student Health Services.

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### **Related Statutes, Policies, or Requirements**

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System Policy [Section 13. Students](#)  
[Student Guidebook](#)

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### **Contact Office**

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Dean of Campus Life and Student Development  
903-886-5153