

## **51.03.99.R0.01**

### **Visual Art**

Approved November 5, 2007

Revised November 9, 2011

Scheduled for review November 9, 2016



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## **Procedure Statement**

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Responsibility for all visual art matters of Texas A&M University-Commerce will rest with the President, who will be advised by the President's Art Advisory Committee (Committee). Members of the committee are appointed by the President and will include: a faculty member from the Department of Art, an Institutional Advancement representative, a Facilities representative, a student representative, a representative of the Commerce community, and two university faculty and/or staff members.

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## **Reason for Procedure**

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This procedure gives direction to the Art Advisory Committee in the acceptance and placement of visual art objects.

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## **Procedures and Responsibilities**

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### **1. ACQUISITIONS OF VISUAL ART OBJECTS**

- 1.1 All proposed acquisitions, whether by gift or purchase, of visual art objects for use in public spaces, either interior or exterior, shall be presented for approval to the Committee. The appropriate group/representative of the proposed building or area may be included in the decision-making.
- 1.2 All potential gifts of visual art offered directly to any department or individual of A&M-Commerce can only be accepted through the steps outlined in the university procedure 21.05.01.R1.01 Solicitation and Acceptance of Gifts for the University.
- 1.3 Acceptance of all gifts of art rests with the President.

### **2. SETTING OF VISUAL ART OBJECTS**

The Committee shall have responsibility and authority to facilitate the placement of approved acquisitions.

2.1 If the object is to be placed indoors, the Committee will advise on matters of location, safety, security, and maintenance.

2.2 If the item is to be placed outdoors, the Committee will advise on matters of location, safety, security, maintenance, accessibility, relationship to existing utilities, conformity with the University's Master Plan, and aesthetic or other considerations. The Vice President for Business and Administration or designee will provide recommendations on these and other relevant matters.

2.3 If an object is accepted before there is an opportunity for recommendations by the Committee, the procedures outlined above will be undertaken before a final decision is made about placing the object.

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## **Related Statutes, Policies, or Requirements**

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*System Policy 51.03 Art Acquisitions for New and Renovated Facilities*

*System Policy 21.05 Gifts, Donations, Grants, and Endowments*

*System Regulation 21.05.01 Gifts, Donations, Grants, and Endowments*

*University Rule 21.05.01.R1 Gifts, Donations, Grants, and Endowments*

*University Procedure 21.05.01.R1.01 Solicitation and Acceptance of Gifts for the University*

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## **Contact Office**

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President's Office 903-886-5009