

TO: Applicants for Master's Degree in Counseling

FROM: Department of Counseling

RE: Application Requirements

Thank you for considering an application to the Counseling Program at Texas A&M University-Commerce.

Students who apply to the A&M-Commerce Graduate School for admission to the master's degree program in counseling must meet the general Graduate School admissions requirements plus the following departmental requirements:

- Three *professional references* from persons who can assess your ability to meet the academic and/or professional qualifications for graduate level coursework leading to a master's degree in counseling (e.g., supervisors, college professors, etc., but not family members or personal friends). The form to be used is included with this letter.
- A written statement that addresses the following:
 - *The faculty of the Department of Counseling expects students to be open to (1) self-exploration and to (2) personal and professional self-development. Explain why these qualities are especially important for counselors-in-training and what you would do, if admitted to our master's degree program, to facilitate your own openness in these areas. Reference your answer to your own specific career goals.*

All material should be returned to the Office of Graduate Studies and Research. Upon receipt of all materials, the Graduate School will forward the student's application to the Department of Counseling for departmental review. The Graduate School will grant a one semester provisional admission with submission of the application and application fee to students that have not previously attended graduate classes at A&M-Commerce. After reviewing the application materials, the Department of Counseling will make a recommendation to the Graduate School regarding admission to the program. For additional information concerning Counseling Master's program, please visit www.tamu-commerce.edu.

**Reference For Admission to Master's Program
Department of Counseling
Texas A&M University-Commerce**

TO BE COMPLETED BY APPLICANT (Please use black ink)

Name of Applicant: _____ Please select intended emphasis:
 Address: _____ ___ Student Affairs ___ School Counseling
 _____ ___ Community Counseling ___ Undecided

I agree that the recommendation I am requesting shall be held in confidence by officials of Texas A&M University-Commerce, and I hereby waive any rights to examine it. Yes No

Applicant's Signature _____ Date _____

TO BE COMPLETED BY THE RECOMMENDER

The above named person has applied to a master's program in Counseling at Texas A&M University-Commerce and has asked that you supply the information requested below.

I have known the applicant for ___yrs in my professional capacity as _____ (professor, supervisor, etc.).

Please rate the applicant on the following:

QUALIFICATIONS	Excellent	Good	Average	Poor	No basis for judgment
Goodwill					
Intellectual capacity					
Initiative					
Dependability					
Willingness to accept feedback					
Oral expression					
Written expression					
Emotional stability					
Adaptability					
Self-confidence					
Ability to work with others					
Open rather than defensive					
Technological competence & computer literacy					

In addition to the above ratings, please provide a statement appraising the applicant's promise of success in a master's program in counseling. Please feel free to add comments to support and/or explain your ratings above. You may use the back of this form if necessary.

Signature _____ Date _____

Name typed or printed _____ Position _____

Highest degree held _____ Telephone Number: _____

Address _____

Please return this form to: Texas A&M University-Commerce, Office of Graduate Studies and Research,
 P.O. Box 3011, Commerce, Texas 75429-3011

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Department of Counseling
Texas A&M University-Commerce**

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**Written Statement
Department of Counseling**

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(1) self exploration

and to

(2) personal and professional self-development.

Explain why these qualities are especially important for counselors-in-training and what you would do, if admitted to our master's degree program, to facilitate your own openness in these areas. Reference your answer to your own specific career goals.

(Maximum three pages, double-spaced, 12 pt font)